



Kyle Keen, Tax Collector
Columbia County
135 NE Hernando Ave, Suite 125
Lake City, FL 32055
Phone:(386) 758-1077 Fax:(386) 719-7462

Certificate Holder Request For A Tax Deed Application

Please fill out completely and return by mail or fax to our office.

I, _____ as the holder of certificate(s) numbered below request to file a Tax Deed Application on said certificate(s).

Certificate Number

Certificate Year

I understand that I have to pay all the unredeemed certificates and the current year's taxes. All the money including interest, fees, and cost have to be paid before the Tax Deed Application will be processed. The Clerk of Court also requires payment of all their fees and costs before the application will be accepted.

I agree at the time of approval of my request to file a Tax Deed Application, I will surrender all Tax Certificates in my possession on that account.

I understand that the policy of the Tax Collector's office is to take one or more of the following actions before my Tax Deed Application is processed:

- Send one (1) certified letter.
- Personally visit the property (All Homesteads)
- Use any other means available to contact the property-owner concerning the pending Tax Deed Application.

I understand that a Tax Deed Application by itself does not give me title to the property. Once the Tax Deed Application is filed, it will go up for auction at the Clerk of Court's appointed time. To acquire the property I may have to place a monetary bid above what I have already paid. The Tax Deed Application does not in any way give me free and clear title. There may be more action necessary to obtain a free and clear title.

I understand that once the Columbia County Tax Collector posts my payment there is no cancellation or voiding of the Tax Deed Application.

By signing below I agree to the above mentioned information.

Applicant's Signature

Date of Request

Bidder's Number

Telephone Number

Email